

March 6, 2020 (Recessed Meeting - Retreat)

Minutes of the recessed meeting of the Mayor and Board of Commissioners of the Town of Elkin, March 6, 2020, 9:00 a.m., at the Heritage Arts and Trails Center.

Present: Mayor Sam Bishop, Commissioners Cicely McCulloch, Robert Ball, Jeff Eidson, Will Gwyn and Tommy Wheeler.

Also present: Town Manager Brent Cornelison, Assistant Town Manager/Director of Recreation and Parks Adam McComb, Finance Director John Holcomb, Public Works Director Robert Fuller, Police Chief Monroe Wagoner, Fire Chief Kevin Wilson, Economic Development/Planning Director Leslie Schlender, Planner Sarah Harris (joined the meeting at 10:00 a.m. for a presentation; then returned at noon), Downtown/Community Manager Laura Gaylord (joined the meeting at noon), Police Captain Josh Tulbert, Town Attorney Raymond A. Parker and Town Clerk Cathie Tilley.

Guests:

- Barry Huff – Planning Board Member
- Bill Colvard – Editor *The Tribune*

Welcome– Mayor Bishop

- Convened the recessed meeting and welcomed everyone.
 - o Turned meeting over to Town Manager Cornelison who introduced Kelly Gooderham, Manager, Martin-Starnes & Associates, CPAs

Financial Overview – Kelly Gooderham:

- **CASH AND INVESTMENTS:**
 - o Cash position increased by \$680,971
- **GENERAL FUND:**
 - o Revenues increased .8% and expenditures remained about the same
 - o Total fund balance this year - \$2,735,180 (last year \$2,796,486)
 - Change from prior year – decreased \$61,306
 - o Fund Balance Position increased 4%
 - o NC Local Government Commission fund balance as a percentage of expenditures requires 8%; Town of Elkin is at 36%
 - o Ad valorem taxes increased 1%
 - Uncollected property taxes decreased 8.4%
 - Collected property taxes increased .3%
 - o Intergovernmental revenues increased 1.5%
 - o Sales and services decreased 1.8%
 - o General expenditures decreased 13.8%
 - o Public safety increased 1.8% (increase in Fire Department operating expenses)
 - o Cultural and recreational increased 8.5% (increase in operating expenditures)

- Debt service decreased 1.1%
- **WATER FUND:**
 - Unrestricted net position is similar to the Fund Balance within the General Fund

County Water Rate Discussion (Town Manager Cornelison and Board)

- Referenced handout of Gentry Road Waterlines and noted the county rates are lower than our in-town rates.
- County has increased their rates 7% each year to get their rates up to a comparable rate.
- Referenced another handout showing county customers.
 - Pointed out the highest users are Weyerhaeuser and Wayne Farms with water usage for October as follows:
 - Wayne Farms used 556,400 gallons and paid \$2,423.80
 - Town outside rate would be \$7,794.60; inside rate would be \$3,897.30.
 - Weyerhaeuser used 2,340,090 gallons and paid \$10,942.23.
 - Town outside rate would \$32,771.26 inside rate would be \$16,385.63.
 - Have met with both businesses.
 - They understand this predicament.
 - Neither plans to close.
 - Both have wells.
 - Might have to start using less water from the town and use their wells some.
 - This is going to be a significant increase for them.
 - Residential customers will see a decrease in their bills.
- There was much discussion regarding water rates including but not limited to:
 - Reduce 68 out-of-town customers to in-town rates
 - County customers – increase fifty percent FY'21
 - FY'22 – go to in-town rates
 - This is for planning.
 - New customers that just came in will increase fifty percent FY'21 and the other fifty percent FY'22.
- There was other discussion regarding taking over Ronda customers.

Leasing Police Vehicles (Town Manager Cornelison and Police Chief Wagoner)

- Last year we discussed police vehicles being a budget item every three years.
 - This was a big hit to the budget.
- In a meeting with Chris Knopf, Surry County Manager, we learned they have started leasing their vehicles as have other surrounding counties.
- Compared buying versus leasing six (6) vehicles for the town (2020 Ford Police Interceptor Utility):
 - Buy:

- Spend - \$200,520
 - After 5 years, total spent - \$134,520
- Lease:
 - Spend - \$216,115
 - After 5 years, total spent - \$120,115
- Savings after 5 years lease - \$14,405
- Noted Adam (McComb) has one vehicle that needs to be replaced, and the town hall vehicle has left the driver stranded.
- Going to this type vehicle for the Police Department can only help.

9:45 a.m. – 10:00 a.m. *BREAK*

Master Plan Planning and Zoning Priorities (Leslie Schlender and Sarah Harris)

- Town Manager Cornelison:
 - Reminded the commissioners that at last year’s retreat they rated potential budget items in their order of priority.
 - Asked commissioners to do the same with the items this year.
- Ms. Schlender stated the first couple of items on your list are from the Master Plan. List included the following:
 - Update zoning ordinances: \$35,000-\$45,000
 - Update land use plan: \$20,000-\$35,000
 - Gateway signage: \$2,300 ea.
 - Gateway monument signs: \$25,000 ea.
 - HATC exterior: \$60,000
 - HATC interior: TBD
 - East Main Street alley parking lot: \$60,000
 - Medians on Bridge Street: \$5,000 ea.
 - Crosswalks on Bridge Street: \$23,000 ea.
 - DH Griffin parcel repair: \$36,000-\$52,000
 - Community hangar upgrades: \$40,000-\$70,000
 - Slides and reasons for these requests were briefly discussed; will look at these more closely later in the meeting.

Special Appropriations (Town Manager Cornelison)

- Reminded the Board of the amounts these entities received last year.
- Following is what they are requesting this year:
 - Elkin Rescue Squad - \$8,200
 - Watershed NOW - \$1,500
 - Elkin Valley Trails Association - \$2,500
 - Northwestern Regional Library - \$85,000
 - Grace Clinic - \$3,000
 - Foothills Arts Council - \$9,000
 - Foothills Arts Council – Foothills Theater - \$5,000
 - Foothills Arts Council – Elkin Valley Fiddlers - \$1,000
 - Fireworks - \$5,750
 - Yadkin Valley Arts Guild - \$1,200
 - YVEDDI - \$15,000

- YVEDDI is a new organization making a request this year.
- There is a small increase in the cost for fireworks.
 - o This is and will continue to be in the Recreation and Parks budget.
- Following much discussion, it was the consensus of the Board to fund the requests as follows:
 - o Elkin Rescue Squad - \$8,200
 - o Watershed NOW - \$1,500
 - o Elkin Valley Trails Association - \$2,500
 - o Northwestern Regional Library - \$85,000
 - There is just a little over \$5,000 in the Lillard Funds.
 - \$80,000 from the town and \$5,000 from the Lillard Funds.
 - Commissioner Eidson said Explore Elkin might be able to help with the loss of the Lillard Funds.
 - o Grace Clinic - \$0.000
 - o Foothills Arts Council - \$9,000
 - o Foothills Arts Council – Foothills Theater - \$5,000
 - o Foothills Arts Council – Elkin Valley Fiddlers - \$0.00
 - Request to help fund Elkin Roots Festival
 - Commissioner Eidson said this event fits in with Explore Elkin; suggested moving to Explore Elkin.
 - o Fireworks - \$5,000
 - o Yadkin Valley Arts Guild - \$0.00
 - o YVEDDI - \$0.00

11:05 a.m. – 11:20 a.m. BREAK

Future Fire Department Priorities Discussion (Chief Kevin Wilson)

- Town Manager Cornelison told the Board there are a lot of things to talk about.
 - o One of those items is a different location for a fire station.
 - o We are asking for the Board to give us guidance for the future.
- Our last payments for fire debt service will be in 2022.
- Current fire station was constructed in 1965.
- We had an evaluation done last year.
- If we stay where we are, a long-term capital improvement project is recommended for major renovations.
- It currently takes us about six minutes to get to the North Bridge Street/CC Camp Road intersection.
- We also did a study of the location of the station and how the town has grown to the north and to the east.
 - o We contrasted this information to what the coverage area would be if fire apparatus responded from the Elkin Rescue Squad (940 North Bridge Street).
 - Coverage would be improved responding from this location.
- NFPA 1710* states, "The travel times for units responding on the first alarm must arrive within 4 minutes and all units must arrive within 8

- minutes. Municipal jurisdictions often equate 4 minutes of driving time to one and one-half miles.
- Percentage of municipal limits covered by 1.5 road miles from current locations is 21%.
 - o Relocation of some fire apparatus to the Elkin Rescue Squad would improve the 1.5 road mile coverage to 34%, an increase of 13%.
 - Percentage of municipal coverage within a five-minute travel time is currently 41%.
 - o Percentage of municipal coverage within a five-minute travel time from Elkin Rescue Squad would improve to 57%, an increase of 17%.
 - Data indicates the overall demand for service is concentrated in the North Bridge Street and CC Camp Road areas.
 - We own land on CC Camp Road, but it is not suitable for a new fire station. Other potential sites include:
 - o Adjacent to Elkin Rescue Squad
 - There is a possible land swap with this property
 - o Claremont/Eldon Parks Drive
 - o Johnson Ridge Road
 - o Property near Shiki's
 - Would cost \$450,000 to get this land ready to build on
 - We have three trucks (2014, 2003 and 1993)
 - o Life expectancy is 30 years
 - o Cost to replace Ladder 20 is 1.75 million dollars
 - o Cost to replace a fire engine is .8 million dollars
 - Cost to build a fire station is 4 million dollars
 - There was much discussion regarding the fire station including costs, building requirements, location, and land options.

Town Attorney Parker:

- Currently have a public hearing scheduled on a solar farm.
- Solar farms are becoming more and more prevalent in our ETJ.
- Zoning has to be addressed if they are in our ETJ.
- When Elkin was granted regulatory authority in our ETJ, there was little if any zoning being done by the county, and there were more annexations being done.
- The county now has zoning.
- Suggested the Board consider doing away with the ETJ.

Town Manager Cornelison:

- We have a regular meeting scheduled Monday (March 9th).
- There will not be a quorum.
- After discussion, it was decided the Town Manager, Town Attorney, Commissioner Gwyn and Commissioner Wheeler would be at the meeting.
 - o If it is necessary to have a meeting, they would move the meeting to March 16th.

12:00 p.m. – 12:40 p.m. LUNCH

Improvement Projects (Staff)

- Heritage Arts and Trails Center Exterior and Interior (Cornelison and Schlender)
 - o Presentation included but was not limited to the following topics:
 - Murals
 - National Park Service Funding
 - Watershed NOW Exhibition
 - Vineyards Exhibit
 - Lowe's Grant
 - Textile Corner
 - Chatham Foundation
 - Exterior
 - Paved Trail
 - Amphitheatre
- East Main Street Alley Parking (Cornelison)
 - o Asked Robert Fuller to speak to this who presented the following information:
 - About a year ago, the town signed a lease agreement with the railroad.
 - We can add shrubs to this area.
 - We are looking at entering the alley by the railroad going in one way and coming out one way.
 - Asphalt - \$35,000
 - Curb and gutter - \$25,000
 - o Total Cost - \$60,000
 - Landscaping Cost - \$5,000
- Medians for Bridge Street (Cornelison)
 - o Presentation included but was not limited to:
 - Looking at concrete medians on Bridge Street at the intersections at Standard Street, Main Street, and Market Street.
 - Showed slides of examples of medians:
 - Median done by DOT
 - Median of dyed concrete to look like brick
 - Median that is just painted on
 - DOT does not like the concrete torn up for landscaping
 - Cost for concrete median is \$5,000
 - There would be six medians if you do all three intersections (cost - \$30,000)
 - Also looking at crosswalk enhancement.
 - Stamping that looks like brick would cost \$23,000 per intersection (would be for all four sides of the intersection).
 - There was discussion regarding less expensive crosswalks.
- DH Griffin Parcel (Cornelison)

- Town tried to purchase this property some years ago, but the property owner did not want to sell.
- To repair the sinkhole was going to cost over six figures.
- DH Griffin is looking at repairing the sinkhole.
 - DH Griffin engineer has estimated:
 - Repairing only the first part - \$35,315
 - Repairing all the way - \$51,635
- They will sell the property to the town if we pay for repairing the sinkhole.
- Asked Board if they want to do a budget amendment to purchase the property by paying for the repairs.
- Following discussion, Commissioner Eidson made a motion to proceed with this project with the maximum cost to be fifty-two thousand dollars (\$52,000). After further discussion, Commissioner Wheeler seconded the motion. The motion was four (4) in favor and one (1) against the motion. Voting in favor of the motion were Commissioners Eidson, Wheeler, Gwyn and McCulloch. Voting against the motion was Commissioner Ball. Motion was approved.
- Community Hangar Upgrades (Cornelison)
 - Presentation included but was not limited to:
 - Showed slides of repairs that need to be made to the hangar. Costs for two items are:
 - Insulation - \$40,000
 - Roof - \$70,000

1:35 p.m. – 1:45 p.m. BREAK

Departmental Updates and Special CIP Requests

- ED, Planning, Main Street
 - *Planning – Sarah Harris:*
 - Main tasks in 2019 were:
 - Updated ordinances
 - Brought commercial properties into compliance
 - Issued permits
 - Variance requests
 - Rezoning requests
 - New constructions – increased from 9 to 22
 - Signs – slight increase from 28 to 30
 - Additions – increased from 10 to 20
 - Alterations – increased from 11 to 25
 - Other – slight decrease from 5 to 4
 - Comparing permits and requests:
 - Zoning Permits – 46%
 - Zoning and Code Violations – 39%
 - Zoning Verification Letters and Address Requests – 4% each

- Conditional Use Permits, Variance Requests and Minor Subdivisions – 2% each
 - Re-zonings – 1%
- Upcoming Fiscal Year:
 - Land Use Plan (2000) needs to be updated
 - Designed to guide future actions of a community
 - State mandated Chapter 160D includes revisions to our ordinances
 - Majority of ordinances date back to early 2000's
- *Main Street – Laura Gaylord:*
 - Presented slides of various activities and events that happened downtown throughout the year.
 - Downtown statistics for past 12 months:
 - Current businesses in the Municipal Service District – 108
 - New businesses – 18
 - Closed businesses - 4
 - Available spaces – 7
 - Buildings for sale – 8 buildings and 3 parcels containing 7 leasable spaces
 - Vacant buildings on Main Street – 8
 - Downtown Investment:
 - Past 12 months:
 - Private - \$1,157,500
 - Public - \$168,000
 - Past 3 years:
 - Private - \$6,466,186
 - Public - \$1,787,386
 - NC Main Street Program focuses on four points of economic development – economic vitality, organization, promotions and design
 - Economic Vitality (grants, add downtown living, promote business renovations)
 - Current and upcoming renovations – 7
 - Facades improved – 10
 - Façade grant applications – 3 approved, 1 not approved and 1 pending
 - Mural grant approved/completed – 1
 - First new upper-level residential soon to be occupied in downtown – will be owner occupied
 - Second renovation with 2 new apartments – Johnson/Tribune building
 - Painted benches, planters and cigarette butt receptacles

- Organization (partnerships involving the community; utilize state resources)
 - SHPO Visit: State Historic Preservation Office representative to come to Elkin and provide historic tax credit seminar for 20 locals interested in purchasing and restoring a historic property
 - Gene Rees: Working with downtown building owner providing advice on upcoming historic restoration and tax credit options
 - Increased Volunteer Base: Light-Up-Night, landscaping volunteers, decorating Main Street for various holidays, involve business owners in events
 - Worked with new partners on projects: Jonesville (lighting the bridge), G&B Energy (tree of lights), HCMH (bridge and mural), Explore Elkin (snowflakes), FAC, EHS students (2 senior projects)
- Promotion (MSAB funded events to market downtown):
 - New for Light-Up-Night (Elkin MSAV event)
 - 25' tree of lights
 - Snowflakes purchased (1/2 bought in 2019; second 1/2 to be purchased this year)
 - Crowds were bigger than ever
 - Light up the Bridge (community-connect project/ Jonesville TDA, HCMH, DEBA, MSAB funded)
 - Shop Small Events (merchant participation and donations for prizes)
 - Halloween on Main (crowds grow every year/good exposure for new businesses)
 - Applied for HGTV Hometown Take Over (help from Danielle and Sarah to create video Feb 2020)
- Design (aesthetic improvements; design focus on trails/wine/music/arts):
 - Two new murals
 - Four new business wayfinding barrels
 - Pressure cleaned downtown sidewalks
 - NC Main Street: Elkin is one of five NC Main Street communities in consideration for a federal façade grant program offered by the National Park Service if the state of NC is chosen for the grant by the NPS (update pending from NC Main St Program)

- Awards for Downtown Elkin in 2019 (nominated by Laura Gaylord):
 - 2019 Elkin Awards from NC Main Street Program – Reeves Theater and Rock Façade Park
 - 2020 Elkin Award from NC Main Street Program – Elkin will receive an award in March, but we cannot announce what it is until after the conference
 - NC American Planning Association for Great Places Award 2019 – Reeves Theater for People’s Choice Award: Great Historic Rehabilitation
 - Downtown TOE Projects Pending This Year’s Budget Approval:
 - Parking lot paving and landscaping behind Southern on Main
 - Pedestrian refuges/islands at Bridge Street intersections
 - Enhanced crosswalks/stamped design
 - Upcoming MSAB Projects for 2020/2021
 - Murals on alley doors facing new parking lot behind Southern on Main
 - Community Mural in downtown, preferable along Main Street for Elkin Photo-op
 - YVHC Wayfinding Signs at Rock Façade and intersection of Main/Bridge Streets
 - *Economic Development (Leslie Schlender)*
 - Housing in the downtown area has been a big focus
 - Working with the National Housing Development on town homes
 - Incubator project
 - Updates on existing businesses (how do they become more efficient)
 - Heritage Center
 - Town branding
 - Hosting meetings in Elkin
 - Blue Ridge Parkway traffic flow (bring to Elkin)
 - Surry EDP is still a partner with Elkin
 - Harbor Freight
- Police Department
 - Captain Josh Tulbert
 - LiveScan Machine (AFIS – Automated Fingerprint Identification System)
 - SBI stopped program of providing fingerprint cards to local agencies with preprinted check digit numbers.
 - These number are required on warrants and magistrate’s orders for felonies and some misdemeanors to process arrests.
 - We have two options:

- Transport every arrestee needing fingerprints to the nearest agency with a LiveScan machine
 - Purchase our own LiveScan machine
- Transport arrestees to Surry County Sheriff's Office Detention Center:
 - 32.4 miles round trip
 - 45 minutes travel time
 - Does not include time it would take to fingerprint arrestee
 - Will increase:
 - Fuel budget
 - Vehicle depreciation
 - Response time to other calls
 - Will jeopardize safety for citizens and other officers
- If arrestee receives unsecured bond or written promise, the officer would have to transport the arrestee back to Elkin
- Remaining fingerprint cards should last between 1-2 years depending on the number of arrests made
- PD provides the service of fingerprinting citizens at their request for job applications and licensure applications
 - Many employers are requiring digital prints that we cannot provide
 - We must refer them to the Sheriff's Office
 - We charge \$5/card for inked prints (Sheriff's Office charges \$10 for digital prints)
 - Increasing our price to match the Sheriff's Office could help recoup some of our money
 - LiveScan machine will:
 - Increase the quality of prints captured
 - Reduce amount time to fingerprint someone
 - Reduce amount time to submit fingerprints to the SBI and receive a response
- Quote from Idemia for cabinet LiveScan machine is \$20,875
 - Chose Idemia:
 - Lower price
 - Reliability (according to Surry and Yadkin counties sheriff's offices)
 - Low Maintenance (according to Surry and Yadkin counties sheriff's offices)
- Radios

- VIPER System:
 - Nationwide radio infrastructure upgrades to this system requires software upgrades for us to continue using our radios
 - Upgrades needed are not compatible with most of our radios due to their age
 - All in-car radios, dispatch consoles for police and fire and half of portable radios will not work on the network by year 2025
- Last radios ordered took months to be delivered
 - As upgrade gets closer, demand will increase
 - If we wait until 2025, we may have trouble getting enough radios to equip everyone
 - Quoted price for 15 portable radios is \$23,116.50
 - Buy five radios each year for three years
 - Quoted price for 10 in-car radios is \$24,035.00
 - Buy four radios first year and six radios the second year
- Quoted price for dispatch console is \$42,380.57
- Grants:
 - 2021 PSAP (Public Safety Answering Points) Grant Program
 - Requesting funding for a radio console for dispatch
 - Will request grant jointly with Surry County Communications Center and Mount Airy Police Department
 - 2020 Local Law Enforcement Block Grant (submitted)
 - Requesting funds for an Idemia LiveScan fingerprint machine
 - School Safety Grant (submitted)
 - Requesting funds for additional safety equipment for the City School System including:
 - Warning lights
 - Cameras
 - Road Striping
 - Active shooter training equipment
 - Additional safety gear for SROs
- Chief Monroe Wagoner (provided some numbers for year 2019):
 - Uniform Crime Reporting Crimes:

- Murder – 2
 - Sex Offense – 5
 - Assault – 68
 - Burglary – 24
 - Larceny – 502
 - Vehicle Theft – 9
 - Fraud – 89
 - Service Calls:
 - Accident – 721
 - Alarm – 818
 - Checkpoint – 126
 - Escort – 358
 - Involuntary commitment (medical) – 564
 - Security Check – 6,579
 - Warrant – 236
 - Street Duty – 788
 - Stranded Motorist – 270
 - Suspicious Activity – 1,184
 - Traffic Stop – 2,036
 - Unlock Vehicle – 646
 - Other – 5,669
 - Others:
 - 911 – 976
 - Administrative – 19,860 (incoming and outgoing phone calls)
 - Assist Others – 14,376
 - Pawn Tickets – 1,215
- Fire Department (Chief Kevin Wilson)
- Ran a total of 649 calls
 - 381 were medical
 - 268 were fire
 - Aid given – 25
 - Aid received – 56
 - Overlapping calls – 79
 - Average response time – 5:53 minutes
 - Training hours – 1,563
 - Community Risk Reduction Events – 44
 - Calls by zone:
 - Central -185
 - Downtown – 50
 - East – 186
 - North – 85
 - West – 111
 - Out of town – 32
 - Members:
 - Volunteers – 49
 - New – 5

- Part-time – 11
 - New – 1
 - Full-time – 5
 - New – 1
 - Retired – 15
 - FF Certified – 20
 - EMT/EMR Certified – 20
 - Explorers – 6
 - Have over 200 training hours
 - Car Seats:
 - Have 6 fulltime techs
 - We partner with Lifeline Pregnancy
 - Teach parents the correct way to install car seats in their vehicles
 - Volunteer Retention Grant:
 - Received \$30,000
 - Starting to shoot videos
 - Smoke Alarm Grants
 - April 24th we will be starting program to install smoke alarms
- Recreation and Parks (Adam McComb)
 - Hurricanes in 2018
 - Reminded everyone of the damage from the storms
 - Repairs are almost complete
 - Have been fully reimbursed by FEMA (\$117,942.63)
 - NC RTP Bridge III Grant
 - Project complete
 - Waiting for full reimbursement of \$100,000
 - EVTA matched \$25,000
 - Went a little over budget
 - Only needed \$5,000 from town budget
 - Program/Facility P&L's
 - Day Camp – Operated at a \$1,500 subsidy (summer 2019)
 - Pool – Operated at a \$5,453 subsidy (summer 2019)
 - Recreation Center – Operated at a \$37,177 subsidy
 - Athletics – Operated at a \$7,643 subsidy
 - Dog Park – Cost approximately \$20,000; completely funded through donations
 - Future Capital Improvements for Board consideration
 - Pool – need to re-plaster (cost approximately \$100,000)
 - Splash Pad
 - Has been chatter about this
 - If placed elsewhere, it will impact revenue at the pool (especially if offered for free)
 - Recommend placing at the pool
 - If this is something the Board would like:
 - Will begin to detail out costs and needs

- Would recommend a complete upfit to include:
 - New bathhouse
 - Splash Pad
 - More pool deck (we are currently non-compliant)
 - Have a rendering available
 - Can pursue more detailed information
 - Stand-alone Athletic Park
 - Soccer is growing exponentially every year in participants
 - Since losing Chatham Park, we are currently 'squatting' at the Industrial Park
 - This land is well-suited for our needs
 - Plans/thought should be considered before the land is sold
 - Probably would be opportunities with Elkin City Schools, Surry County or others for such a complex
 - If Board is in agreement, I would:
 - Begin looking into suitable land
 - Research economic impact of such facilities
 - Look into costs to build and operate
 - Although grants are very competitive, we should try to get them.
 - Consensus of the Board is to start looking at land for this.
- Public Works (Robert Fuller)
 - Elkin Water Plant:
 - Generator Project
 - Estimate - \$507,000
 - Spent to date - \$238,349
 - Is a 10-month project
 - Started July 2019 (showed slides of progress)
 - Generator will be delivered Monday
 - Will be in place April 2020
- Town Manager Cornelison:
 - Airport
 - No funding from the State
 - T-hangar Projects
 - Going to have to buy property
 - We have to find a project to spend money on
 - Will be seeing a conceptual drawing for a building
 - This is years down the road
 - Will look for funding from the State
 - Air Care Helicopter
 - Moved from Elkin airport

- Broadband (most used because of high access speeds)
 - Met with Surry Communications
 - Offered in four different forms:
 - DSL
 - Distance from switching station determines speed (closer to switching station equals faster speed)
 - Fiber Optic
 - Fastest option available
 - Cable
 - Speed varies with the number of users (will be slower during peak hours)
 - Satellite
 - Slowest form available
 - Elkin is 100% covered with broadband


Final Discussions and Comments for Staff (Board)

- No comments

Closing Remarks (Mayor Bishop)


- Thanked staff, Board Members and citizens for attending the retreat
- This has been a very productive meeting

There being no further business, Commissioner McCulloch moved to adjourn. Upon a second by Commissioner Gwyn, the meeting adjourned at 3:30 p.m.



Sam Bishop, Mayor

Attest:



Catherine C. Tilley, Town Clerk